

## **Guidance for application form for Immigration Online access**

### ***Use this form:***

When you wish to apply for an Immigration Online account to gain access to the Immigration Online system which allows enrolees to view the status of applications currently under review by the Immigration Department.

### ***Submission requirements:***

The completed form must accompany a letter of request on Company letterhead. The letter and the form must be signed by a company director, owner, human resources manager or other authorised signatory.

*Please note: with regard to the Company Hierarchy section of the form, if you list the companies which you would like to appear under the "Parent" Company, you will have access to all of the named accounts under the one login. If you do not wish access to all of the named accounts under the one login you will need to open separate Immigration Online accounts for each entity.*

### ***Send the completed application to:***

The Chief Immigration Officer  
Department of Immigration  
P.O. Box 1098  
Grand Cayman, KY1-1102  
CAYMAN ISLANDS

### ***Or email to:***

IMM\_IS@gov.ky

### ***What happens next?***

You will be notified via email with regard to your Log In details.

*Under the Law an applicant is required to provide a complete application which has been defined as above. Failure to comply with the above could result in a refusal of the application.*